

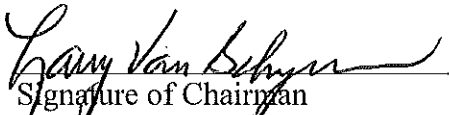


# OKLAHOMA DEPARTMENT OF VETERANS AFFAIRS


*State of Oklahoma*  
*Oklahoma Veterans Commission*  
*Notarial Statement of Acknowledgment in a representative capacity*  
**Oklahoma Veterans Commission Meeting Minutes**  
Minutes for: September 6<sup>th</sup>, 2019

State of Oklahoma  
County of Oklahoma

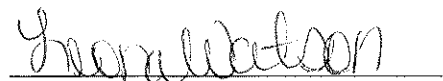
The above mentioned minutes of the Oklahoma Veterans Commission were submitted to and approved by the members of the Oklahoma Veterans Commission by majority vote in open meeting on September 27<sup>th</sup>, 2019. These minutes are a true and correct representation of the happenings that took place on the above mentioned meeting date.

  
Signature of Chairman  
Larry Van Schuyver  
Oklahoma Veterans Commission



  
Signature of Recording Clerk  
Jennifer Bloomfield  
Oklahoma Department of Veterans Affairs

The foregoing instrument was subscribed to me on this 27<sup>th</sup> day of September, 2019 by Commissioner Larry Van Schuyver as Chairman of the Oklahoma Veterans Commission.

  
Upon my Seal and Signature  
Notarial Officer



**OKLAHOMA VETERANS COMMISSION  
SPECIAL MEETING MINUTES**

**September 6th, 2019  
Vezev Veterans Complex  
2132 NE 36th Street  
Oklahoma City, OK 73111**

**NOTICE OF SPECIAL MEETING:**

The Oklahoma Veterans Commission held a special meeting on **Friday, September 6, 2019, at 10:00 AM** at the Vezev Veterans Complex, 2132 NE 36<sup>th</sup> Street, Oklahoma City, OK 73111. A Notice of this meeting was filed with the Secretary of State's Office on September 4, 2019 before 10:00AM and was concurrently posted to the agency's website.

**AGENDA:**

**FRIDAY, SEPTEMBER 6th, 2019 10:00 AM**

**I. CALL TO ORDER**

The Chairman called the meeting to order at 10:00AM

**II. DETETERMINATION OF QUORUM**

**a. ROLL CALL AND INTRODUCTION OF COMMISSIONERS**

The clerk called the roll and the roll is as follows:

Ball: Present  
Costilow: Present  
Jackson: Present  
Lasser: Present  
LeDay-Mauney: Absent  
Richey: Absent  
Secor: Present  
Smithson: Absent  
Van Schuyver: Present

**b. DECLARATION OF QUORUM**

The clerk notified the Chairman that there was a Quorum. The Chairman declared a Quorum.

**III. INVOCATION**

Commissioner Ball led the invocation.

**IV. PLEDGE OF ALLEGIANCE**

Commissioner Costilow led the Pledge of Allegiance.

**V. INTRODUCTION AND WELCOME TO VISITORS AND GUESTS**

The Chairman welcomed the visitors and guests to the meeting.

**VI. OKLAHOMA VETERANS COMMISSION**

a. **PROPOSED EXECUTIVE SESSION PURSUANT TO TITLE 25 O.S. § 307(B)(1) DISCUSSION REGARDING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED EMPLOYEE:**

- i. Possible Discussion and Action to Adjourn to Executive Session.  
Commissioner Secor made the motion to enter into Executive Session  
Commissioner Lasser provided the second.  
The clerk called the vote, and the vote is as follows:

Ball: Aye  
Costilow: Aye  
Jackson: Aye  
Lasser: Aye  
LeDay-Mauney: Absent  
Richey: Absent  
Secor: Aye  
Smithson: Absent  
Van Schuyver: Aye

Motion carries.

A. Action

The Commission went into Executive Session at 10:05am

- ii. Possible Discussion of Employment, Hiring, Appointment, Promotion, Demotion, Disciplining, or Resignation of Executive Director, Doug Elliott.  
iii. Possible Discussion of Employment, Hiring, Appointment, Promotion, Demotion, Disciplining, or Resignation of a Successor, Acting, or Interim Executive Director.  
iv. Action to Return to Open Meeting from Executive Session.  
Commissioner Ball made the motion to come out of Executive Session  
Commissioner Secor provided the second.  
The clerk called the vote, and the vote is as follows:

Ball: Aye  
Costilow: Aye  
Jackson: Aye  
Lasser: Aye  
LeDay-Mauney: Absent  
Richey: Absent  
Secor: Aye  
Smithson: Absent  
Van Schuyver: Aye

Motion carries.

A. Action

The Commission came out of Executive Session at 11:56am

b. **DISCUSSION AND POSSIBLE ACTION(S) REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION PURSUANT TO TITLE 25 O.S. §**

**307(B)(1) REGARDING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF THE EXECUTIVE DIRECTOR, DOUG ELLIOTT:**

Commissioner Lasser made the motion to accept the resignation of Director Doug Elliott effective September 30<sup>th</sup>, 2019, and to appoint Deputy Director Joel Kintsel as the Acting/Interim Executive Director effective immediately with the agreed upon salary for the Director's position. Also to appoint Acting/Interim Executive Director Joel Kintsel to Executive Director with an effective date of October 1<sup>st</sup>, 2019.

Commissioner Secor provided the second.

The clerk called the vote, and the vote is as follows:

Ball: Aye  
Costilow: Aye  
Jackson: Aye  
Lasser: Aye  
LeDay-Mauney: Absent  
Richey: Absent  
Secor: Aye  
Smithson: Absent  
Van Schuyver: Aye

Motion carries.

i. Action

The resignation of Director Elliott is accepted effective September 30<sup>th</sup>, 2019. Deputy Director Joel Kintsel is appointed Acting/Interim Executive Director effective September 6<sup>th</sup>, 2019 with the previously discussed salary for the Director's position. Acting/Interim Executive Director Joel Kintsel is appointed Executive Director effective October 1<sup>st</sup>, 2019.

**c. DISCUSSION AND POSSIBLE ACTION(S) REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION PURSUANT TO TITLE 25 O.S. § 307(B)(1) REGARDING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF A SUCCESSOR, ACTING, OR INTERIM EXECUTIVE DIRECTOR:**

i. Action

There was no action taken as the previous action was all inclusive.

**VII. ADJOURNMENT**

a. CHAIRMAN

Commissioner Secor made the motion to adjourn.

Commissioner Jackson provided the second.

i. Action

The Commission meeting adjourned at 11:58am